

DUPLICATE

JOB WORK ORDER

	DATE ORDERED	ORDER TAKEN BY
SOLD TO	PHONE NO.	CUSTOMER ORDER #
	JOB LOCATION	
	JOB PHONE	STARTING DATE
	TERMS	

QTY.	MATERIAL	UNIT	AMOUNT	DESCRIPTION OF WORK			
				MISCELLANEOUS CHARGES			
				TOTAL MISCELLANEOUS			
				LABOR	HRS.	RATE	AMOUNT
	TOTAL MATERIALS			TOTAL LABOR			

WORK ORDERED		TOTAL LABOR	
DATE ORDERED		TOTAL MATERIALS	
DATE COMPLETED		TOTAL MISCELLANEOUS	
CUSTOMER APPROVAL SIGNATURE	AUTHORIZED SIGNATURE	SUBTOTAL	
		TAX	
		GRAND TOTAL	